

# Weekly Timetable

**60-minute per class**

Location	Address	Day	Time	Age Group
<b>Causeway Bay</b>	308 & 311 Lee Garden Two, 28 Yun Ping Road, Causeway Bay	Monday & Thursday	15:00-16:00	3-5 / 6-8
			16:15-17:15	3-5 / 6-8

# 2021 Fall Term (Sep – Dec) Class Calendar

Week	Topics	Monday	Thursday
<b>Location</b>		<b>Causeway Bay</b>	<b>Causeway Bay</b>
Week 1	Astronomy (6 lessons)	13 Sep	16 Sep
Week 2		20 Sep	23 Sep
Week 3		27 Sep	30 Sep
Week 4		4 Oct	7 Oct
Week 5		11 Oct	21 Oct
Week 6		18 Oct	28 Oct
Week 7	Environmental Science (6 lessons)	25 Oct	4 Nov
Week 8		1 Nov	11 Nov
Week 9		8 Nov	18 Nov
Week 10		15 Nov	25 Nov
Week 11		22 Nov	2 Dec
Week 12		29 Nov	9 Dec

# Year Round Schedule

Term	Series	Pillars	Example Topics
Lent (Term 2)	<b>Series 3</b> (Early Jan – Mid Feb)	<b><u>Engineering</u></b> Learn to design and build structures & machines from scratch	 <ul style="list-style-type: none"> <li>Design a City</li> <li>Build Different Vehicles</li> <li>Create Your Robots</li> </ul>
	<b>Series 4</b> (Mid Feb – Late Mar)	<b><u>Physics</u></b> Understand how the world works by mathematical models	 <ul style="list-style-type: none"> <li>Force &amp; Motion</li> <li>Electricity &amp; Magnets</li> <li>Light &amp; Sound</li> </ul>
Easter Camp (Late Mar – Early Apr)		Special Themes	
Easter (Term 3)	<b>Series 5</b> (Mid Apr – Late May)	<b><u>Chemistry</u></b> Study the fundamental principles of matters & reactions	 <ul style="list-style-type: none"> <li>Acid &amp; Base</li> <li>Forensic science</li> <li>Periodic Table</li> </ul>
	<b>Series 6</b> (Late May – Early Jul)	<b><u>Biology</u></b> Everything that you need to know about living things	 <ul style="list-style-type: none"> <li>Human body</li> <li>Virus &amp; Bacteria</li> <li>The Five Senses</li> </ul>
Summer Break (Early Jul – Late Aug)		Special Themes	
Fall (Term 1)	<b>Series 1</b> (Early Sep – Mid Oct)	<b><u>Astronomy &amp; Earth Science</u></b> Explore the beauty of planet Earth & mysterious outer space	 <ul style="list-style-type: none"> <li>Solar system</li> <li>The Earth Layers</li> <li>Space technologies</li> </ul>
	<b>Series 2</b> (Late Oct – Early Dec)	<b><u>Ecology &amp; Environmental Science</u></b> Preserve the ecosystem and live a sustainable lifestyle	 <ul style="list-style-type: none"> <li>Biodiversity &amp; Ecosystem</li> <li>Sustainable Energy</li> <li>Plants &amp; Animals</li> </ul>
Christmas Break (Mid Dec – Early Jan)		Special Themes	

# Terms & Conditions (I)

## Payment, Cancellation & Refund Policy

- All reservations are only valid once payment is completed
- Reservations come in a first-come-first serve basis
- No changing of lesson time once credits are booked
- Once payment is completed, all fees are non-refundable except if the class cannot reach minimum class number

## Adverse Weather Conditions Policy

- Morning classes will be cancelled if Black Rain Warning / Typhoon Signal No. 8 or above is hoisted within two hours of the scheduled start time.
- All afternoon classes will be cancelled if Black Rain Warning / Typhoon Signal No. 8 or above is hoisted at 1pm.
- There will be no make-up classes, rescheduling or refund for any classes cancelled as a result of the adverse weather conditions.

# Terms & Conditions (II)

## Make up lesson arrangement

- Any absence from Class must be notified to Big Bang Academy by an e-mail or Whatsapp notice of at least one week in advance of the class, unless a copy of the medical certificate is provided. Big Bang Academy will not accommodate a make-up class request for notification given on the day or after the scheduled class, without a medical certificate.
- Make up class will consist of a 30-minute online session with our tutor. Materials needed for the online class will be collected at the next class.
- It is your responsibility to contact Big Bang Academy to schedule a make-up class. If you do not schedule a make-up class within the prescribed timeframe, you will not be entitled to any refund or additional make-up class.
- The student will only be able to join a make-up class within 30 days of the missed class and at the same level of the missed class.
- We offer up to two make-up classes per term. However, we cannot guarantee a timeslot that will fit the student's schedule. The make up class will be mutually agreed between Big Bang Academy and the Client. Big Bang Academy reserves the final rights.
- No refund or additional make-up classes will be offered if the student is unable to attend any scheduled / proposed make-up classes. Make up classes can not be rescheduled or refunded.
- Materials from the missed class will be distributed to the student if the student is unable to attend a make-up class.
- Missed / Make-up classes are non-refundable and non-transferable between students or courses.

# Terms & Conditions (III)

## Code of Conduct

- Respect and always listen to the teachers and staff members.
- No running around in the classrooms.
- No inappropriate behaviour (e.g. fighting) with the staff and the students
- Always wear the appropriate dress wear when conducting experiments
- E.g. mask, lab coat, safety goggles, latex gloves, closed-toe shoes, hair tied-up
- Big Bang Academy reserves the right to exclude from class any student whose behaviour disturbs the rest of the class, or who does not comply with Academy regulations. If a camper has caused damage to the class venue's property, a fine will be levied based on the market value of the damaged item.
- No food or snacks are permitted in the classrooms, laboratories and duration of the camp.

**Big Bang Academy will not be responsible or liable, directly or indirectly, for any injury or loss of property/damage of personal property in the campus.**

# Terms & Conditions (IV)

## Hygiene Policy

- Declaration form (electronic) signed to confirm travel history. All attendees must have no travel record in the past 14 days.
- Temperature will be checked before entering the premises. Children who have a fever (over 37 degrees Celsius) will be unable to attend.
- Students will be encouraged to wash their hands before and after the class.
- Face masks are mandatory for everyone and must be worn at all times.
- Hand sanitizers are available in the duration of the class.
- A safe distance shall be maintained between each student and staff.
- Small groups with social distancing